



Cambria county Christian school

School Verse

“They are like trees planted along the riverbank, bearing fruit each season without fail. Their leaves never wilt, and in all they do, they prosper.”

Psalm 1:3 New Living Translation

School Colors

Green and White

Green represents growth; spiritual, intellectual, emotional, physical and numerical.

White represents purity; the cleansing of Jesus Christ, making us pure in Him following salvation.

School Mascot

The mascot that was chosen for our school is the panther.

The scripture verse relating to this choice is Zechariah 10:12

“I will strengthen them in the Lord in His name they will walk, declares the Lord.”



Family Handbook

Revised 9/2016

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Birthday Parties



Birthdays are very important to children. We would like to help you celebrate your child's special day. Please arrange with the teacher a week in advance if you wish to have a party. Please keep it simple and arrange it for the last ½ an hour of the day.

Field Trips

When there is a scheduled field trip, parents will receive a letter from their child's teacher. This letter will contain specific information about the trip. The letter will have a permission slip included that **MUST** be signed and returned to the teacher. Students will NOT be able to attend field trips without a signed parental permission.

Lunches

Hot lunches will be provided for the students by Blacklick Valley daily. Forms are available for free or reduced lunches at the school office. The menu will be sent home at the beginning of each month and will be posted on our webpage.

High School students may use a microwave that is available at the church. They can use the microwave only after the teachers have finished using it.

School Hours

7:45 a.m. – 3:30 p.m. for the faculty and staff

8:30 a.m. – 3:15 p.m. for all students (demerits will be given for tardies)

Preschool students will not have class in the event of a delay in the start of school due to inclement weather.

will be engaged in competitive as well as cooperative activities.



Affiliation

Cambria County Christian School is a member of the Association of Christian Schools International (ACSI) since 1984.

Visiting the School

We encourage parents, relatives, and friends to visit Cambria County Christian School. We ask that you call the school one day prior to your visit in order for us to make proper arrangements. When you arrive, please come to the school office and sign in first.

Visitors

Students may bring a friend to visit for a day at Cambria County Christian School if the classroom teacher and the administrator have given prior approval. Visitors must meet all behavioral regulations while at Cambria County Christian School. They should check in at the school office and sign our visitor's log upon arrival to the building.

Parent/School Communications

Many things will be happening during the year that you as a parent need to be made aware of. Each week the school will send home a newsletter. This will go in a "Friday" folder for grades Kdg.-12. We will also be posting the most recent newsletter on our website and can send an electronic copy to families that request they receive one through an email. One newsletter per family will be sent home with the youngest child unless otherwise indicated.

Statement of Faith



***The Bible**- the Word of God, the sixty-six books of the Old and New Testaments, verbally inspire in all parts, and therefore, wholly without error as originally given of God (II Timothy 3:16, II Peter 1:21).

***The One True God**- existing eternally as three persons; The Father, The Son, and The Holy Spirit (Luke 3:22, Matthew 28:19, & II Corinthians 13:14).

***The Lord Jesus Christ**- His preexistence and deity (John 1:1-3), incarnation by virgin birth (John 1:14, Matthew 1:18-23); sinless life (Hebrews 4:15); substitutionary death (II Corinthians 5:21); bodily resurrection (Luke 24:36-43); ascension into heaven and present ministry (Hebrews 4:14-16); and coming again (Acts 1:11).

***The Holy Spirit**- His personality (John 16:7-15); and indwelling at the moment of regeneration (I Corinthians 12:13, Romans 8:9); and filling (Ephesians 5:18) to empower for Christian life and service (Ephesians 3:16, Acts 1:8 & Galatians 5:22-23).

***Man**- His direct creation in the image of God (Genesis 3:1-24; Romans 5:12) and the necessity of the new birth of his salvation (John 3:3-5).



***Salvation**- a complete and eternal salvation by God's grace alone, received as a gift of God through personal faith in the



Lord Jesus Christ and His finished work (Ephesians 2:8-9, Titus 3:5-7, I Peter 1:18-19)

***The Church-** We believe that the local church is a congregation of believers associating a covenant of faith and fellowship of the Gospel; observing the ordinance of baptism and communion, for the purpose of worship, evangelization and instruction that it is scriptural for such churches to cooperate with each other in contending for the faith for the furthering of the Gospel and the training of our children (Acts 2:14-41, I Corinthians 11:2, Ephesians 1:22-23, Acts 20:17-28, Ephesians 4:11, Colossians 1:18, Ephesians 5:23-24, Acts 15:13-18).

***The Christian Life-** We believe in biblical separating from all worldly practices in wholehearted devotion for the cause of Christ as the only scriptural basis for a happy and useful Christian life (I John 2:15-17, I Corinthians 6:14-19)

***Satan-** his existence and personality as the great adversary of God and His people (Revelation 12:1-10), his judgment (John 12:310, and final doom (Revelation 20:10).



Student Jobs



Students may hold a part time job (anything requiring a work permit) as long as they are in good academic standing and do not miss any school time due to work. Students are not permitted to miss/skip school field trips, programs, or other required events for work purposes. The students employed will need to be made aware of these stipulations when the student applies for a job. Work permits must be issued by the student's home school district.

Home School Students

The maximum number of classes a home-school student can take while still remaining a part-time student is two. Students that enroll in three classes will be considered full time and will be required to complete all full time enrollment obligations of our school. When students are enrolled in classes, all school policies must be fulfilled (such as attendance requirements and discipline procedures). Fees will be adjusted appropriately.

Field trips and ACSI sponsored activities are mandatory only for those in which the students are participating, for example, Science fair if the child is enrolled in any science class. All other events are encouraged, but not required. All home-school students are eligible to participate in school activities but with an added fee.

Physical Education

Physical Education is provided for each student in grades Kindergarten-12 during the regular school day. Students will have P.E. outdoors or indoors depending on the weather and the teacher's discretion.

- materials



NOTE: Parents shall be informed that not all books selected for the library are Christian books. Parents should be actively involved in assisting Cambria County Christian School to teach students to critically evaluate what they read.

The Cambria County Christian School library will accept recommendations and donations.

Parents are encouraged to make donations to the library to help to continually increase the amount of information and reading materials Cambria County Christian School can offer the students.

All students are required to obtain a certain amount of AR (Accelerate Reader) points every nine weeks. All AR tests can be accessed in the library.

Spiritual Retreat

Everyone in grades 7-12 will be going to a Spiritual Retreat. This is a very important time of spiritual reflection and group bonding. The retreat will be two nights and is mandatory. Only a doctor's excuse will be accepted as an excuse for not attending. There will be a work day in the spring where students are asked to obtain work from their parents, neighbors, church members, or extended relatives to help cover the cost of this retreat. This fee may change from year to year depending on costs of the retreat center, food, and transportation and needs to be turned in to the office the day after work day. It typically costs \$60 per child.

Prayer Chain

Parents and staff willing to be called upon to pray day or night and to pass along the prayer requests, may volunteer each year to be part of the CCCS prayer chain.

Mission Statement



Cambria County Christian School exists as a partner of the home and church, offering Christian parents a Christ-centered, traditional education for their children. It seeks to educate the "whole" child intelligently, socially, emotionally, physically, and spiritually.

Nondiscriminatory Admissions Policy

Cambria County Christian School does not discriminate on the basis of gender, race, and color or nationality in the admission of students. The nondiscriminatory policy applies to all educational policies, admissions policies, tuition assistance grants or programs, and all activities generally accorded or made available to students at the school.



Admission Requirements



The school board of Cambria County Christian School has established the following guidelines:

- One parent must be a born-again believer
- An admission application must be completed
- Cambria County Christian School must administer tests to determine readiness and ability of achievement. This will be at the discretion of the administrator
- A parent-school board interview must be scheduled
- The statement of faith and the financial agreement must be signed or a lump sum agreement signed
-

Waiting Lists

Once a maximum number of students (25) have been enrolled for each class, a waiting list will be started. If the waiting list exceeds the minimum amount required by the school (8), the administrator may recommend the establishment of a new class.

When a vacancy in the class becomes available, the date on which the application was submitted will be used to enroll students.

School Age

All students entering the Kindergarten program at Cambria County Christian School must be age five (5) before August 31. Any student desiring to enter First grade at Cambria County Christian School must be age six (6) before August 31 to enroll.

Immunization Policy

No student may attend Cambria County Christian School unless the student has met the admission requirements of



curriculum to use and we continue to review and revise on a yearly basis.

Bible Version

The use of Scripture in the classroom is a fundamental and integral part of the educational process at Cambria County Christian School. We recognize that there are several Bible translations which are widely acceptable. Each of these translations is preferred among some segments of the Christian community. To avoid confusion in the classroom, Cambria County Christian School is choosing the NIV (New International Version) as the translation normally used in the classroom for study, quotation, and memorization. A copy of the NIV Bible will be included in the required materials at the start of each school year.

Parents who request their child's memorization be from a different translation should notify the teacher **BEFORE** the beginning of the school year.

Library

The library at Cambria County Christian School will provide the following:

- Reference books and materials that encourage student's research
- Books and materials to encourage Christian morals and values
- Wholesome recreational literature
- Books that model positive character traits
- Books that do not include blatant and frequent objectionable language
- A variety of reading levels an student interests
- Books to improve skills of discernment
- A wide variety of fiction, nonfiction, and reference



Emergencies

For emergency announcements (usually weather related) affecting school closings, transportation and activities, tune in to WJAC-TV. If your local school district is closed, it is an excused absence and all missed work can be made up.

Because Cambria County Christian School follows Central Cambria's calendar, if Central Cambria cancels or delays school, so will Cambria County Christian School.

In the event of a delay (of any sort), there will be **NO** a.m. preschool for that day.

Chapel

As an extension of the Christian training, students will meet for cooperative worship and expression in chapel service once each week during the school year. The Administrator and/or teachers will be responsible for organizing the chapel for each week. Our chapels are split according to grade, except for the occasional all-school chapels. Most chapels occur during various times on Wednesdays.

Prayer

Prayer is a vital component of our program at Cambria County Christian School. Students will be trained in the basics of prayer. Students will participate in prayer before beginning classes each day, before lunch, for special needs, and to praise God. Students will be encouraged to make prayer requests known and will be given opportunities to pray. Students will be encouraged to share their needs with God.

Curriculum

At Cambria County Christian School both Christian and secular texts are used. We have worked hard to determine what



immunizations set forth by the Department of Health at 28 PA code Chapter 23, subchapter C. The student must have received all required immunizations or received from the school administration a medical or religious exemption from immunization under 28 Coe 23:84 (relating to exemption from immunization).

Communicable Childhood Diseases

Upon having the following diseases, a student must have written approval from a physician or be subject to school office approval for re-admittance; chicken pox, pin worms, measles, scabies, mumps, ringworm, pneumonia, impetigo, whooping cough, lice, H1N1, or pink eye.

Medical Appointment

Upon written parental request, a student may be excused during school hours for the purpose of obtaining professional health care or therapy services.

We do request that you make every attempt to make these appointments after school hours.

Administration of Medicine

Due to new regulations from Central Cambria School District we are no longer permitted to administer medications to any students. This includes Tylenol, Tums, etc. We are sorry for any inconvenience this might cause. However we can contact the nurse at Jackson Elementary, and she will be able to come to the school throughout the day when needed.



Storage of Medication

All medication must be stored in the office in a locked cabinet or drawer, with the assigned nurse or in the refrigerator when appropriate.

Older students may have one dose of Tylenol or Advil with them daily. But are not permitted to have prescription medicine with them.



Medical Emergency Procedure

During registration or at the beginning of each new school year, parents will be asked to complete an “Emergency Card” which includes student medical information and the names and phone number of the student’s doctor, parents, and alternate person that can be contacted if the need arises.

In case of an illness, the parent will be contacted by phone to pick up the student or the alternate person will be contacted if the parent cannot be reached.



All guests of students should also be in good academic standing at their schools. All guests attending semi-formal, prom, and after prom must have a form submitted from their home school verifying this. This form is available in the office and must be submitted one week prior to all events. No students are permitted to invite a guest of the same sex to semi-formal or prom. We are to uphold the values that are displayed in the Bible and are to flee from the appearance of evil.

Parent-Athlete-Coach Communication Guide

For all programs to be successful, effective communication must occur.

It is the responsibility of the coach to inform you:

1. When and where practices and games are to be held.
2. What is required to be part of the team?
3. If your child is injured at any practice or game.
4. Whenever disciplinary actions result in your child being denied participation at a practice or game.
5. The coaching staff will communicate directly with the parent of the athlete about any disciplinary measures.
6. Any suspensions by the coaching staff will be measured by games or practices not counting scheduling or weather conditions.

It is inappropriate for parents to attempt to demand from the coach:

1. Playing time for their athlete.
 2. Attempts to confront a coach before, during or after a game or practice about strategy or play calling. This is the time for athletes and coaching staff to access their performance.
- If you have a concern to discuss with the coaching staff about your athlete, please make an appointment with that coach.



Due process for public employees prior to dismissal

- Oral or written notice of the charges against him/her
- An explanation of the employer's/teacher's evidence and
- An opportunity to present his or her side of the story (Loudermill v. Cleveland Board of Educaiton- 1985)

Misconceptions to note:

- "I am sure your child misunderstood Mr. Jones comments."
- "I can't control what students say; they have a First amendment right to freedom of expression."
- "If your child learns to ignore this behavior, I'm sure it will stop."
- "This is just natural teenage behavior. After all, 'boys will be boys.'"
- "Elementary school students are not sexually mature, so how can they sexually harass anyone?"

Senior Projects

Every student at Cambria County Christian is required to complete a senior project before they can graduation and obtain their diploma. The senior project may be completed anytime during the sophomore-junior-senior year. All projects must be approved by the administrator. All projects must follow specific guidelines; these guidelines will be available to all students and their parents.

After School Activities and Clubs

All students of Cambria County Christian School must uphold all rules and regulations of the school while they are involved in activities and clubs outside of school. Students are expected to display an attitude and behavior that is acceptable of a Christian school student.



First aid treatment will be administered to stop bleeding, restore breathing, or prevent shock or infection. The student's physician will be notified if necessary and the parents will be notified as soon as possible. A school faculty member will remain with the student until a parent resumes responsibility.



Absences

Each absence will be considered excused or unexcused. Excused absences include the following:

- Personal illness or serious illness in the immediate family
- Death in the family
- Trips with prior school approval
- Medical or dental appointments or therapy (every effort should be made to have appointments scheduled after school hours).
- Providential hindrance such as weather conditions
- Serious personal injury or accident

All absences must have a written explanation from the student's parent or guardian to give to the student's teacher upon returning to school to be considered excused. The written explanation must be:

- Dated
- Give the date(s) of absence
- Provide reason for absence



- Signature of parent or guardian

All class work, homework, and exams must be made up within a reasonable amount of time after the student returns to school. The classroom teacher will have the authority to designate the allotted time allowed to complete the make-up work.

All other absences are considered unexcused unless under special circumstances and the administrator gives approval for the absence to be excused.

After three unexcused absences, the administrator is required by the Pennsylvania Department of Education to report the absences to the public school district superintendent of the school district in which that pupil resides.

Any student absent from school may not participate in an activity or athletic event on the day of their absence. Exceptions to this would be for a funeral of an immediate family member, a medical appointment with documentation or a special circumstance approved by the administration.

If a student is absent more than 25 days without a doctor's excuse during the school year, Cambria County Christian School reserves the right to retain that child in said grade.

Tardy and Dismissal Guidelines

Arriving at school:

- Students are to be in their proper room by 8:30 a.m. or they will be marked tardy. Being tardy to homeroom 3 times will result in a demerit. They will also have their books ready for their first class.
- Late buses will not count as being tardy.
- If you come to school after 11:00 a.m. or leave before 12:30 p.m., it will be counted as a ½ day.



students and any irresponsible behavior by faculty or staff is a breach of trust and a liability for the school. Thus, faculty and staff behavior with respect to students must be above suspicion.

Procedures to be used in confronting incidents of sexual harassment;

Immediately report the violation the school will evaluate the facts and evidence and determine the validity of the complaint. If the complaint is substantiated, appropriate corrective actions will be taken, including, but not limited to, discipline, warning, suspension, or termination of the offending employee or student. If the complaint is not substantiated, the matter will be closed. The complaining employee/student will be advised of the results of the investigation and determination made by the school. The school prohibits retaliation against any employee/student who files a complaint in a good faith belief that he or she has been subjected to sexual harassment or other discriminatory treatment, even if insufficient evidence is found to substantiate the complaint.

All complaints of sexual harassment or retaliation should be reported to the head teacher with whom the complainant feels comfortable.

TYPES OF STUDENT RELATED SEXUAL HARASSMENT

- Opposite sex student-to-student harassment
- Staff-to-staff harassment
- Same sex student-to-student harassment
- Student-to-staff harassment (comments about a teacher or staff members appearance or body and/or physical intimidation of a staff member)
- All other personnel entering the building are forbidden from harassing teachers, staff, or students (examples: delivery persons, volunteers, etc.)



Sexual harassment is a violation of laws against discrimination (Title VII of the Civil Rights Act of 1964). It is defined as 'unwelcome sexual advances, request for sexual favors and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct is a condition for an individual's employment.
2. Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individuals.
3. Such conduct has the purpose or effect of unreasonable interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

Title VII principles apply not only to employer or employees, but also employees against students and students against students.

Forms of sexual harassment:

- Physical assault, including rape or any coerced sexual relations.
- Subtle pressure for sexual activity or for a relationship that takes on a sexual or romantic coloring, exceeding the limits of healthy adult/child friendship.
- Leering or ogling at a person's body.
- Suggestive or sexual remarks about a person's physical attributes, clothing, behavior or sexual preference.
- Unsolicited pressure for sexual activity.
- Obscene or suggestive remarks or jokes, verbal abuse, insults
- Display of explicit, offensive, or demeaning materials.

Unwelcome sexual advances are prohibited among faculty/staff at the school; any sexual advances are prohibited between an adult and a student, even if the student is apparently accepting or solicitous of them. The school acts in protection for all



- Whether it is a ½ day or full day absence, you will need to turn a written excuse upon arrival back to school.
- Doctor appointments should be made after school hours if at all possible, but if necessary the parent must enter the office and sign out their child. The office personal will then dismiss the child.
- If a student is tardy, they are still responsible to hand in all assignments due that day. The student must also see teachers to receive any missed work, including the classes missed because of being tardy. If any assignment is not handed in the same day, it will be counted as late.
- If a child is to be picked up by someone other than the parents, a note **MUST** be brought into the office before they are permitted to leave. Teachers have no authority to release a student except through the office. If a student is to ride a different bus home, they need to have a note for the office and the different bus.
- All students are to report to the school office before leaving school grounds.
- Dismissal time is 3:15. Parents are not permitted to go directly to the classrooms. Only the office can dismiss the students. Teachers are not permitted to allow students to leave until they are called over the intercom. If an emergency arises and you know you will be late, please call the office.

Attendance Records

The classroom teacher throughout the school year shall supervise all attendance records. Daily records will be kept for each student and entered into his/her permanent record at the end of the school year. If at any time a student misses more



than 7 days during a marking period or 15 days during the school year, the administrator should be notified.

If the administrator is notified about any of the attendance issues above, a letter will be sent out to the parents to determine if there is a problem that needs addressed.

Student Records

Cambria County Christian School will keep records that will provide:

- An up-to-date permanent cumulative record for each student showing personal data and school progress including academics (progress reports, grades, special services provided, etc.) health information, psychological information, discipline problems, test results, attendance records, parent notes, etc.
- Enrollment information including enrollment papers, health records, emergency information forms, immunization records, etc.

It is the classroom teacher's responsibility to assure that the student file is complete and current at all times. The administrator will review student records at the end of each year to assure that each student's records are complete.

Permanent records will be kept on file in the office and can be reviewed upon request by parents. Federal and state law protects parents by:

- Allowing parents the opportunity to file a written request with the administrator for removal or correction of objectionable information. If necessary, a conference shall be scheduled.

Restricting the release of information from student records. Only persons with written consent of the parent may review a student's file except for agencies or individuals who under the law have the right to review the file.



- No bands are permitted unless they are a Christian band in which case they must have a verse or reference visible on the shirt.
- Pants cannot have any holes at ALL even with tights worn underneath. No skin is to be showing at any time. Administration will determine any pants not suitable for wear at school.
- Skirts must be no shorter than one inch above the knee.
- No hats are permitted in the building
- Earrings may be worn by males and females. Males may not wear earrings that can be seen through. No other piercings are permitted.
- No visible tattoos or unnatural hair colors
- No blue jeans, athletic pants or t-shirts or camo patterned clothes on chapel day
- No sweat pants, wind pants, or gym shorts
- Hoodies may be worn from Oct-Apr however please make sure they are laundered regularly.

****Remember- modesty for all clothing!**

If you are not sure about any article of clothing, please bring it in to the office and ask before you wear it to school. We appreciate your cooperation as students and parents in this matter. Please continue to help us as we strive for the glory of God and the betterment of the school body.

Sexual Harassment Policy

Cambria County Christian School is committed to a safe learning and working environment for all students, faculty, and staff. Harassment of any kind undermines the character and purpose of the school.



in their professions, and in society. The grooming habits which they develop in their early years will contribute to their future effectiveness and success. Although grooming habits and clothing styles do change the judgment of the administrator and school board will be conclusive on whether or not different styles are proper or negatively influence the attitudes of students of their witness concerning the school or their faith.

Specific Dress Code Rules

***On chapel days boys are to wear collared shirts, and girls are to wear blouses.**

Elementary (kindergarten-6th)

- All shoes must have a back, no slip on shoes of any kind
- All clothing must be free of holes
- No blue jeans, athletic pants or t-shirts or camo patterned clothes on chapel days
- Screen print shirts are permitted as long as they are not offensive. No skulls are permitted at all.
- No sweat pants, wind pants or gym shorts

High School (7th-12th)

- No flip-flops (a flip flop is best described as having no heel and one strap across the foot and one through the toe; does not matter what the material is) or athletic/beach shoe (rubber flip flop) during the months of Oct-April
- Shorts and flip-flops are permitted during the months of Aug-Sept-May-June (all shorts must be reach one inch above the knee)
- Screen print shirts are permitted as long as they are not offensive. No skulls are permitted at all.
- All tank tops must be three fingers width.



Bus Conduct

It is important that our conduct is a good testimony to others. The following rules apply to students using public school transportation:

- Students are to be at the bus stop when the bus arrives.
- Students are to abide by the driver's regulations and order is to be maintained at all times.
- Students must be seated and facing the front of the bus while the bus is in motion and conversation between passengers must be kept at a low pitch.
- Cambria County Christian School students are to sit in assigned seats if requested by the driver.
- No food or gum chewing, commotion, or throwing objects is permitted on the bus.
- Students are not to litter on the bus.

Transportation

It is required by the Pennsylvania Department of Education, that the board of school directors in any school district provide, out of the funds of their district, free and equal transportation of any resident pupil to and from the Kindergarten, elementary and Jr. /Sr. High School in which he/she is lawfully enrolled, provided that the school is located within the district boundaries or outside the district not exceeding ten miles by the nearest public highway (Sec. 1361 24 PA 13-1361).

Districts currently required to bus students to our building are:

- Blacklick Valley
- Central Cambria
- Conemaugh Valley
- Ferndale
- Forest Hills
- Greater Johnstown



- Northern Cambria
- Penn Cambria
- Penns Manor
- Richland
- United

We experience varying degrees of cooperation in transportation from the various districts. Each situation must be worked out individually. Parents should make initial contact with the transportation coordinator of their particular district. If any transportation problems arise, parents should contact Cambria County Christian School for assistance.

Cambria County Christian School Grading System

99%-100%	A+
95%-98%	A
93%-94%	A-
91%-92%	B+
88%-90%	B
86%-87%	B-
84%-85%	C+
77%-83%	C
75%-76%	C-
74%	D+
70%-73%	D
69%	D-
0%-68%	F

O= Outstanding

S= Satisfactory

N= Needs Improvement

I= Improving but not yet satisfactory

Honor Roll recognition will be awarded as follows:

- High Honor Roll- All A's
- Honor Roll- All A's and B's



- Slovenliness (sloppiness) will bring ruin to a child. (Proverbs 24:30-34)
- Good works and a meek and quiet spirit are to be the focal point of our lives, rather than outward adorning with costly or attention-getting apparel. (I Peter 3:3-4, I Timothy 2:9-10)
- Our dress should not offend other Christians. (Romans 14:15-21)
- We should have a good Christian testimony, different from the world. (Romans 12:2-3, I Thessalonians 5:21-22, Acts 24:16)

We ask that parents take the responsibility for seeing that their children are dressed for school in accordance with these Biblical principles. We understand that parents must take a number of factors into consideration when deciding what a child will wear to school. These factors will include the type of activity the child will be involved in, weather conditions, how active the child is, and personal preferences of the parent and child. We do trust however, that the greatest consideration will be as to whether the clothing brings honor to the Lord Jesus Christ.

The specific guidelines listed below are given for the purpose of clarifying the spirit and intent of our dress code. You will find that there are some types or styles of clothing which are not permitted. These articles of clothing may be quite appropriate for other activities, but not for school. As parents and educators, we are in the process of molding the habits and attitudes of our children. These habits will be with them for the remainder of their lives, as it says in Proverbs 22:6. One of our goals in this molding process is to help children develop a sense of appropriateness for what is right and proper in various settings and circumstances. Many of the children attending our school will someday assume leadership roles in our churches,



the baby is born.

3. Academic excellence is still required of the student.
4. Attendance must remain consistent while enrolled.
5. The Board will make a determination about reenrollment for the following year.
6. The school reserves the right to remove the student from any activity that could be damaging to her health for any reason.
7. The students are not to be enrolled during her third trimester to eight weeks following the birth due to health considerations.
8. Any male student who fathers a child will be expected to follow the same guidelines with the exception of health concerns.
9. The student would not be allowed to be involved in any extra-curricular activities for the remainder of that school year.

Dress Code Policy

The purpose of Cambria County Christian School's dress code is to establish guidelines and standards which we feel are Biblical and appropriate for the students attending the school. There are a number of Biblical principles which form the primary basis for our dress code. These principles are the following:

- Girls are to dress in modest apparel at all times. (I Timothy 2:9)
- Christian young people are to dress in a manner which will be a proper and fitting example for others. (I Timothy 4:12, Matthew 5:13)
- Our manner of dress is to be determined with specific intent that it might bring glory to God. (I Corinthians 10:31)



Mid-Quarter Reports

The purpose of the mid-quarter report is to inform parents that their student is doing "C" or below work. This report will be sent home with the students midway through each nine-week grading period. This will enable the parents to assist their child in improving their grade before the nine-week grading period is closed. For some students, a "C" is an acceptable grade depending on the child's ability. For some, this report is a warning and for others it is a praise. Students in grades 7-12 will have their progress reports mailed home.

Report Cards

Cambria County Christian School operates on a nine-week grading system. Parent-Teacher conferences will be scheduled to receive each child's first nine-week report card. All other marking periods, the report cards will be sent home with the students with an area for a parent signature. Students not returning the report card signed by the designated time will receive a demerit.

Parent/Teacher Conferences

Parents may request a conference with their child's teacher at any time during the school year. All parents will be required to attend a Parent/Teacher conference to receive their child's first nine-week report card. After a conference is held with the classroom teacher, if the issue is not resolved, the parent may request a conference with the administrator.



Proper School Etiquette and Behavior

At Cambria County Christian School we strive to maintain a family atmosphere between the staff and students. However, we must remember at all times that the staff at our school are in a position of authority over the students. While in school students are expected to maintain a certain level of behavior at all time and boundaries must be maintained.

We have rules and policies in place so that when our students move on from CCCS they will be representatives of Jesus Christ wherever they go. It is important that they know how to interact with others including those in authority over them. If we have them doing that as young people it will be easier to carry it on into adulthood.

Unless permission is given by a teacher students are not permitted to sit in a teacher's seat, go in a teacher's desk, or get into a teacher's personal property. Students will use Mr., Mrs., Miss, or Ms. when addressing adults. Students are also not permitted to use a teacher/staff computer or phone without permission.

Students are not permitted to wander the hallways during class time. Students should remain in their classrooms learning. Students may use a hall pass when leaving the room to go to the office or restroom however they are not permitted to hang out in the Library or another classroom.

Students are not permitted at any time to raise their voice to any adults at the school. If the student has a problem they need to come see me in my office to discuss the situation. I will then go to the teacher or staff member with or without the student depending on the situation. This does not mean that the teacher is always right, but this is not an acceptable way to handle a problem. Any student that violates these rules will receive an automatic demerit(s). Student must show respect to their teachers/staff at all times.



with the referral to law enforcement if deemed appropriate and possible expulsion.

Any reoccurrence of drug/alcohol incident will result in the expulsion of the student.

Tobacco Policy

CCCS prohibits use and/or possession by students on school property, school provided transportation and at all school sponsored activities and athletic events.

Students caught with or using tobacco products on school property or at school sponsored event will be suspended from school for two days.

The student will be suspended from school sponsored activities and events for ten days.

If a student is caught a second time, the student will be suspended from school for five days, and school sponsored activities and events for 25 days.

If a third offense occurs the student will be expelled.

Parents will be notified in all cases.

Pregnancy Policy

In the instance that a current student of CCCS should become involved in a pregnancy, the student will immediately inform the Administrator of the situation. Parents will then accompany the student to the next Board meeting to discuss conditions of continued enrollment.

In order for a student to be permitted to remain at CCCS, the following conditions will need to be upheld:

1. Abortion is NOT an option. The student must show repentance for the mistake that he or she has made, but must realize that a baby is a precious gift from God.
2. The parent and students involved in the matter must agree to ongoing Christian counseling. Counseling will continue until



instrument set in a handle, or f) any explosive device including fireworks.

Drug & Alcohol Policy

The purpose of the Cambria County Christian School substance abuse policy is to send a clear message that the use, possession or distribution of unlawful substances will not be tolerated by CCCS. We believe in Biblical separation of worldly practices as stated in I John 2:15-17 & I Corinthians 6:19-20.

Definitions of policy:

Drug/alcohol/mind altering substances shall include but not limited to beer, wine, liquor, marijuana, hashish, cocaine, chemical solvents, inhalants, steroids, look alike substances and any capsules or pills not registered with the office.

School property includes all buildings and property of CCCS and Pike Grace Brethren Church. It shall also include school buses, bus stops, school parking lots, and facilities rented or used by the school or sponsored events. The use of drugs, alcohol or other substances outside of school or in evidence on social media will result in a suspension of three days and a probation period of 30 days along with accountability and counseling as determined by the Administrator. Parents will be notified along with referral to law enforcement if deemed appropriate and possible expulsion.

Extra-curricular participation will also be under restriction for a period of 5 X's the number of days suspended. The use of drugs, alcohol or other substances on school property will result in immediate expulsion. Parents will be notified along with the referral to law enforcement if deemed appropriate.

Any student refusing to submit to a search based on reasonable suspicion shall be immediately suspended for three days and the same restrictions as above. Parents will be notified along



Discipline Policy

Discipline at Cambria County Christian School is focused upon methods to produce long-term affects rather than merely short-term results. Cambria County Christian School strives to assist students to become self-disciplined and wise when making choices. Discipline is seen as instruction and training not just correction. Cambria County Christian School affirms that discipline is coaching through patience and repetition to produce self-control.

Positive reinforcement will be utilized as a means of behavior modification. All discipline is done with both firmness and love. Firmness without love produces resentment and love without firmness brings compromise.

Discipline will be dealt differently according to grade. The elementary students will receive their punishment in the form of shortened recess time. If a student is repeatedly losing recess time, the homeroom teacher may request a conference with the parents and administrator to discuss behavior modification. The high school students will receive punishment in the form of demerits.

The following is a list of reasons for demerits and the consequences that will follow:

- Homework not done or completed
- Disciplinary problem
- Disrespect towards a teacher, staff member, or other adult present
- Bullying another student or the teacher
- Tardy for class

The following is a list of rewards for the demerit system:

- No demerits for a grading period-5 dress down days
- No demerits for the school year- free Kennywood

The following is a list of punishments for demerits:



- Two demerits- letter sent home, lunch detention
- Four demerits- letter sent home, Saturday school with a \$10.00 fee
- Six demerits- letter sent home, lunch detention
- Eight demerits- letter sent home, Saturday school with a \$20.00 fee

(The demerits clear every nine weeks and the students are able to have a new start)

Suspension/Expulsion

The administrator has the authority to suspend a student from Cambria County Christian School for a length of one to five days when he/she determines that no other means of discipline and intervention have been successful. The following reasons may be cause for suspension:

- Deliberate destruction of school property.
- Continued deliberate disobedience or disrespect.
- Rebellious spirit that has not changed after much effort by the staff.
- A serious misconduct which has an adverse effect upon other students or the school as a whole.
- Failure of the student or parent to comply with disciplinary actions of the school.

A student may be expelled from Cambria County Christian School for a serious breach of conduct, and/or repeated behavior or academic problems.

Food and Beverage Policy

Food may no longer be purchased from the Library during class periods. No food is permitted during class except for special events. Students are permitted to have water bottles in class.



Weapons Policy

Here at Cambria County Christian School, we consider student possession of, use of, or threat of the use of weapons as a serious offense and will not tolerate such by students on school property, at school events, or any other time while enrolled as a student. Possession, use, or threat of use of weapons will be considered a Harmful Act. Statements made by a student claiming or boasting of a weapon at the school or at a school function will be dealt with as a Harmful Act.

Definitions

Possession- includes, but is not limited to, having a weapon on school property or at a school-sponsored event located a) in a space assigned to a student such as a locker or desk; b) on the student person or property- such as on the student's body, in their clothing, purse, or backpack, gym bag, or vehicle; or c) under the student's control or accessible or available, such as hidden by the student.

- Threat- includes, but is not limited to a) a statement of personal bodily harm with a weapon; b) a statement indicating friends or acquaintances with weapons who will commit bodily harm; or c) the statement of possessing a weapon at school or a school function.
- Weapon- includes but is not limited to a) a firearm, which is a weapon or device from which a projectile may be fired by an explosive device; b) an air gun, which includes any air pistol or air rifle designed to propel a BB, pellet or other projectile by discharge of compressed air, carbon dioxide or other gas, or any items which appear to be realistic firearms or air guns; c) any type of sling shot; d) any type of martial arts weapon; e) any knife which is a cutting or stabbing



teacher. This must be done so that the student does not lose their internet privileges.

Electronics and Music Policy

All music must be on a Christian label. No homemade CDs are permitted. CD players and iPods are only permitted on school trips. Students may bring iPods to school for use to and from school on their bus. The school is not liable for any electronic device that may become stolen or damaged.

Students are permitted to use laptop computers to take notes, but may only use approved programs (no games or music). Laptops used by students must be kept in full view of the teacher at all times and the student is to still follow the internet policy of the school. The school may revoke this privilege at any time. Colossians 3:16-17, Psalms 92:1 and Romans 12:2 are scriptures to confirm this policy.

Cell Phone Policy

Cell phones will be kept in lockers and will be powered off. A lock will be required if one cannot be purchased.

All cellular devices and any electronic devices not specifically being used for educational purposes must be powered off during the school day.

In case of an emergency, the student may, with permission of the staff, use the cell phone.

If a student uses a cell phone or electronic device without permission, it will be confiscated for the remainder of the day and the parents will be notified.

Any demerits will be determined by the staff.

Movie Policy

Any movie shown during class must be approved by the Administrator.



Jr. /Sr. High Homework Policy

At Cambria County Christian School, homework will often be given. Many concepts taught in class must be reinforced by practice. We encourage parents to wholeheartedly support the teachers in making sure the assignments are completed. As a general rule of thumb most students should have ten minutes per grade of homework per night. So if your child is in 6th grade they should have on average an hour worth of homework.

Homework is a valuable part of your educational process and considered part of your grade. It is the policy at Cambria County Christian School that homework will be given, but with the understanding that it needs to be balanced and appropriate to the level of the student.

There will be times when you will have long-term assignments that you must plan for in order to avoid over- crowding with homework on particular nights. For instance, special project requirements may best be managed over several days or weeks. Your failure to effectively manage long-term projects is a work management issue and not a “too much homework” issue. The student, teachers, and parents need to work together to help you develop appropriate management skills for your developmental level. It is important that we not create workaholic students by having you do too much homework. If you feel that you have consistently been given more homework than is appropriate, please talk with your teacher.

Most teachers will have their work planned for a week or two in advance. These plans will be on the board or on a handout, such as a syllabus, that will be given to each student. We are currently working on creating a link on our school’s website that will allow all students to access their homework



assignments from home. This information will be passed onto you as the information becomes available.

Homework is important. If students do not turn in their homework, they will receive a demerit. Turning in homework late will result in losing half credit. Homework will need to be turned in before the midpoint of each semester, or students will not be able to turn it in for any points. **Turning in a homework/project late will result in a loss of five points for every day that it is late.** Any projects or tests that are required by the classroom teacher that are not finished by the end of the nine weeks will be designated as incomplete. An incomplete will be placed upon the report card and the student will have two weeks to change the incomplete to a grade. A student that has an incomplete cannot be considered for the honor roll and will not be able to participate in any sports. The only excuse to allow them on the honor roll is a written doctor's excuse. If the incomplete is not satisfied within the two weeks after the report cards are sent home, the student will receive a zero for the projects or tests that were not completed.

Plagiarism Policy

Plagiarism usually occurs in one of these forms:

1. Word for word copying
2. Submitting someone else's work as your own
3. Cutting and pasting from an electronic media

A student's first offense will be permitted to re-write the assignment as determined by the classroom teacher.

Any subsequent offenses of plagiarism will result in a no credit for the assignment and no chance of a rewrite.

The final determination will be made by the Administrator.



Computer Use Policy

Screen savers and backgrounds cannot be changed or altered by student.

The playing of non-educational games during school is prohibited. Non-educational games played after school hours must meet school guidelines and be pre-approved.

When a document needs to be saved, the student should save only onto their own thumb drive that is brought from home.

No music should be played on the computers.

Facebook is not allowed during school hours.

Installation of software, including downloads is prohibited.

Internet Policy

- *Use of the Internet*

The following topics are inappropriate for anyone to access and will not be tolerated:

Sexual Content

Swearing/Coarse Language

Satanic/Cult Material

Anti-Christian Material

Anti-Patriotic Material

Students are never permitted to check email, social media or use a chat room at school

- *Consequences*

First offense-the student will lose his/her internet privileges for three months

Second offense-the student will lose his/her internet privileges for the remainder of the school year

- *Accidental Access of Inappropriate Material*

If a student would unintentionally access any inappropriate material, the student will need to fill out an "accidental access form" and give it to his/her